




ST ANDREW'S COLLEGE


ST ANDREW'S PREPARATORY

**#ACADEMIC EXCELLENCE
PROJECT**

DONATION FORM
(United Kingdom version)

PERSONAL DETAILS:

FULL NAME: _____

POSTAL ADDRESS: _____

CODE: _____

E-MAIL: _____

PHONE: (c) _____ (w) _____ (h) _____

If you are an Old Andrian please complete the following: HOUSE: _____ YEAR: _____

MY COMMITMENT:

I will make a donation which totals: £ _____

CONTRIBUTION CHOICES:

Please allocate my contribution towards: *(please tick)*

- #AcademicExcellence - General
- #AcademicExcellence - The David Hodgson Exhibition Foyer
- #AcademicExcellence - The Lorraine Mullins Centre for Creative Learning

PAYMENT OPTIONS:

Option A:

I will donate in **MONTHLY** / **ANNUAL** installments of £ _____ by
cheque / electronic payment / standing order *(please indicate)* starting from _____ /
_____ (month / year), repeated x 5 x 12 x 24 Other _____.

Please see necessary information and banking details on the next page.

Option B: I will make a **once-off donation** as follows:

- By cheque payable to **GRAHAMSTOWN UNITED SCHOOLS TRUST** to be sent to the Treasurer.
- By electronic payment/direct deposit directly to GUST's bank account.

Please see necessary information and banking details below.

OTHER OPTIONS:

- I would like to speak to the Foundation Office Director about making a bequest.
- I would like to speak to the Foundation Office Director about possible naming rights for a significant donation.
- I would prefer that my contribution remain anonymous.
- I would like further information about making my donation in ZAR, USD or other currency.
- I am a UK taxpayer and wish to Gift Aid my donation. I have completed the Gift Aid form below and enclose it with this form.

Signature: _____ **Date:** _____

Please return this completed form to:

Mr Brian Wakeham (Treasurer), Grahamstown United Schools Trust, 20 Naylor Road, Whetstone, London N20 0HN (bvw20nlr@aol.com)

FOR PAYMENTS BY STANDING ORDER: The standing order form can be found on the next page.

FOR PAYMENTS BY CHEQUE:

**Your cheque should be made out to:
and sent to:**

GRAHAMSTOWN UNITED SCHOOLS TRUST
Mr Brian Wakeham (Treasurer)
Grahamstown United Schools Trust
20 Naylor Road
Whetstone
London, N20 0HN

FOR PAYMENTS BY DIRECT DEPOSIT/EFT:

Barclays Bank UK plc
Whetstone Branch
Sort Code: 209561
Account number: 00725919

GRAHAMSTOWN UNITED SCHOOLS TRUST

Registered Charity No. 1122508

Reference: **Academic Excellence**

Please send an email confirming your payment to Brian Wakeham (bvw20nlr@aol.com) or alternatively, please mail a copy of your instruction to Brian Wakeham at the address seen above.

**GRAHAMSTOWN UNITED SCHOOLS TRUST
REGISTERED CHARITY NO 1122508**

STANDING ORDER

TO BANK NAME: _____

BRANCH: _____

ADDRESS: _____

Please debit my Account No. _____, and pay £ _____
Commencing on _____ and thereafter at
*Monthly/Quarterly/Semi-Annual/Annual** intervals until
_____ (Date of last payment) or until cancelled by
me/us* in writing to:

**BARCLAYS BANK UK PLC
WHETSTONE AND FINCHLEY GROUP
1250 HIGH ROAD
WHETSTONE
LONDON N20 0PB**

**SORT CODE: 20-95-61
FOR CREDIT TO: GRAHAMSTOWN UNITED SCHOOLS
TRUST REGISTERED CHARITY NO
1122508**

ACCOUNT NUMBER: 00725919

This order replaces any previous instruction in favour of **GRAHAMSTOWN
UNITED SCHOOLS TRUST.**

(* please delete as appropriate)

SIGNED (Signature) _____

PRINT NAME: _____

GIFT AID DECLARATION

GRAHAMSTOWN UNITED SCHOOLS TRUST Charity No. 1122508

Donor Details

Title..... (Mr, Reverend, Miss, Mrs, Ms)

Forename.....

Surname..... e-mail address

Address..... (for quarterly newsletter)

.....

.....

Post Code.....

Please treat as Gift Aid donations all qualifying gifts of money made from the date of this declaration and in the past four years. I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities (including churches) and Community Amateur Sports Clubs that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give.

Signature.....

Date of Signing.....

Gift Aid Notes

1. As your declaration covers donations that you may make in the future:
 - Please notify us if you change your name or address while the declaration is still in force
 - You can cancel the declaration at any time by notifying us – it will then not apply to donations you make on or after the date of cancellation or such later date as you specify.
2. For this Declaration to be valid you must pay an amount of income tax and/or capital gains tax at least equal to the tax that we reclaim on your donations in the tax year (currently 25p for each pound you give).
3. If in the future your circumstances change and you no longer pay sufficient tax you must cancel your declaration (see note 1 above).
4. If you pay tax at the higher rate you yourself can also claim tax relief in your Self Assessment tax return.

For further information ask Brian Wakeham or your local tax office where leaflet IR113 Gift Aid may assist.